



**Foundation, Inc.**

UNIVERSITY OF CENTRAL FLORIDA

## **UCF Foundation Board**

### **Donor Engagement & Stewardship Committee**

Oct 26, 2023, at 1:20 PM EDT to Oct 26, 2023, at 2:20 PM EDT

Hybrid Meeting

#### **Live Meeting Details:**

The Celeste Hotel

4105 N Alafaya Trail, Orlando, FL 32826

**Meeting Details:** <https://ucf.zoom.us/j/99097709538?pwd=MnUvZFNmTWZmRXdudEUxMWx2bVJtZz09>

Meeting ID: 990 9770 9538

Passcode: 554427

Dial-In: 305-224-1968

## **Agenda**

### **I. Agenda**

#### **II. Welcome and Call to Order**

**1:20 PM**

Presenter: Roslyn Burttram P'20 H'23, Chair, UCF Foundation Donor Engagement & Stewardship Committee

#### **III. Roll Call and Quorum Confirmation**

**1:21 PM**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

#### **IV. Conflict of Interest Disclosure**

**1:22 PM**

Presenter: Chair Burttram

#### **V. Approval of Meeting Minutes**

##### **A. Minutes from the May 11, 2023, Donor Engagement & Stewardship Committee Meeting**

**1:23 PM**

Presenter: Chair Burttram

#### **VI. Discussion**

##### **A. DISC-1: Fiscal Year 2023-2024 Donor Experience Annual Plan**

**1:24 PM**

Presenter: Becky Fullmer, Associate Vice President, Advancement Operations, UCF Advancement & Partnerships

##### **B. DISC-2: Committee Activation**

**1:50 PM**

Presenter: Becky Fullmer, Associate Vice President, Advancement Operations, UCF Advancement & Partnerships

##### **C. DISC-3: Donor Engagement & Stewardship Committee Charter Review**

**2:10 PM**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

#### **VII. Informational**

**2:13 PM**

##### **A. INFO-1: Donor Engagement & Stewardship Committee Roster**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**B. INFO-2: Donor Recognition Programs Overview**

Presenter: Becky Fullmer, Associate Vice President, Advancement Operations,  
UCF Advancement & Partnerships

**C. INFO-3: Donor Engagement & Stewardship Annual Plan Review**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**D. INFO-4: UCF Foundation Board Education & Engagement Program**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**VIII. New Business**

**2:15 PM**

Presenters: Chair Burttram

**IX. Adjournment**

**2:20 PM**

Presenters: Chair Burttram